Meeting IV
Date: Nov. 21st
Time: 4:30pm
Location: Anthony Study Loft
Team: APA2
Leader: Luke Kline

Agenda:
- Class next week: only Monday
- Meeting time change due to Thanksgiving.
- Discuss next assignment turn-ins: SRS, Prototype, Peer Review:
  - Due Tomorrow (Friday at noon) at CSE Main Office
    - SRS due Friday (tomorrow at noon)
    - How is assembly of the document looking?
    - Peer Review through D2L
  - Due Dec 2nd:
    - Peer Review
    - SRS Final
    - Prototype
    - Presentation Due the 2nd
  - Additional questions to ask?
- Establishing internal deadlines for the above

Action List:
- Turn in peer reviews through D2L – Everyone by noon tomorrow
- SRS V1 printed and turned into CSE Main Office – Luke by noon tomorrow
- Communicate about week availability – Everyone on Monday after class

Summary:
The team reviewed the working SRS document and discussed the missing sections and reviewed comments on our model submission. Completed missing parts of SRS document. Discussed next meeting time, we’ll meet after class to work on final prototype and discuss another meeting time before presentations.