Group Meeting Summary

ABS2

September 18, 2001

1 General Information

Title of Meeting: Prototype and Customer Questions
Meeting Called By: Christian Balnius
Date, Time, and Place: 9/18/01, 4:30pm, lab
Type of Meeting: Discussion and planning
Present Participants: Brian Lawnichak, Jonathan Brown
Zain Kazim, Mark Pulver, Christian Balnius
Meeting Facilitator: Christian Balnius
Meeting Recorder: Christian Balnius

2 Summary

Since the due date of the prototype has been pushed back, we mainly discussed the desired features we would like to see and we finalized the customer questions.

2.1 Accomplishments

Discussed the desired features of the portotype
Discussed and finalized customer questions
Discussed personal web pages - all are up and running
Discussed desired information to be available on group web page
Group web page is up and running (and looks great!)
Discussed the creation of meeting agendas (through communication in Sunday emails)
2.2 Problems and Setbacks

none

2.3 Action Items

Delegation of Tasks: Brian - finish prototype for group from individual prototypes;
Jonathan - continue maintaining website;
Zain - finish customer questions;
Mark - find other ABS material (i.e. websites, books, etc.);
Christian - create summary and agenda;